



ACCREDITATION COUNCIL FOR PHARMACY EDUCATION  
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## **CPE Monitor™: Information for Pharmacists and Pharmacy Technicians**

### **What is CPE Monitor?**

CPE Monitor is a national, collaborative effort by ACPE and the National Association of Boards of Pharmacy (NABP) to provide an electronic system for pharmacists and pharmacy technicians to track their completed continuing pharmacy education (CPE) credits. It will also offer boards of pharmacy the opportunity to electronically authenticate the CPE units completed by their licensees, rather than requiring pharmacists and pharmacy technicians to submit their proof of completion statements (i.e. statements of credit) upon request or for random audits.

### **How CPE Monitor Works**

Pharmacists and pharmacy technicians will receive a unique identification number (ID) after setting up their NABP e-Profile and registering for CPE Monitor (see How to Register for CPE Monitor). In 2012, ACPE-accredited providers will begin requesting pharmacist and pharmacy technician participants to provide their NABP e-Profile ID and date of birth (in MMDD format) when they register for a CPE activity or submit a request for credit. It will be the responsibility of the pharmacist or pharmacy technician to provide the correct information [i.e. ID and DOB (in MMDD format)] in order to receive credit for participating in a CPE activity.

The CPE Monitor system will direct electronic data from ACPE-accredited providers to ACPE and then to NABP, ensuring that CPE credit is officially verified by the providers. Once information is received by NABP, pharmacists and pharmacy technicians will be able to log in to access information about their completed CPE activities.

### **How to Register for CPE Monitor**

Pharmacists and pharmacy technicians are asked obtain their NABP e-Profile ID now at [www.MyCPEmonitor.net](http://www.MyCPEmonitor.net) to ensure their e-Profile is properly setup. To accomplish this, complete and accurate information must be provided. Any errors may result in unrecorded or mis-recorded CPE credit. In 2013, the service will make available the CPE data to boards of pharmacy who request information on licensee CPE as part of their compliance activities.

[Set up your NABP e-Profile to obtain your ID](#)

### **Benefiting Pharmacists and Pharmacy Technicians**

CPE Monitor will provide a secure, central system that maintains and tracks all ACPE-accredited CPE credits. This streamlined process will eliminate the need to file and maintain hard copy statements of credit for CPE activities taken from ACPE-accredited providers. Instead, online access to their inventory of completed credits will allow pharmacists and pharmacy technicians to easily monitor their compliance with the CPE requirements of the state or states where they hold a license or

registration. Licensees of participating boards will no longer have to mail hard copy proof of CPE statements of credit to those boards.

For added convenience, the NABP e-Profile is available 24/7 for pharmacists and pharmacy technicians to view a comprehensive list of the ACPE-accredited CPE activities they have taken. All information will be maintained in a highly secure environment. ACPE and NABP do not distribute any personal information for commercial purposes without consent.

Pharmacists or pharmacy technicians with questions regarding their NABP e-Profile or CPE Monitor should refer to the [FAQ section](#) on the NABP website or contact NABP Customer Service.

**NABP Customer Service**

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Hours: Monday - Friday, 9 AM to 5 PM central time